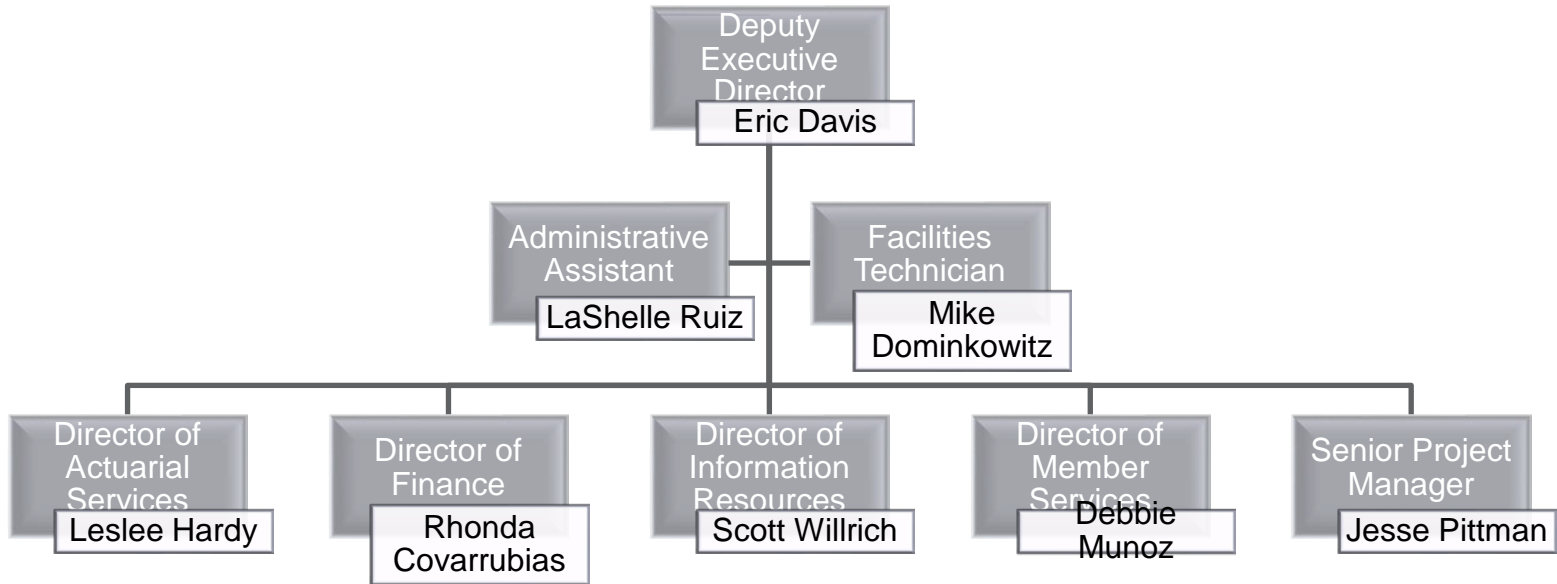


EXECUTIVE/ADMINISTRATION DEPARTMENT

T M R S

The logo consists of the letters 'T', 'M', 'R', and 'S' in a black, serif font. A yellow, five-pointed star is positioned behind the letter 'M', partially overlapping it. The 'T' is on the left, followed by the 'M' with the star, then the 'R', and finally the 'S' on the right.

DEPARTMENT ORGANIZATION



DEPUTY EXECUTIVE DIRECTOR'S ROLE


Functions as Chief Operating Officer

Represents the Executive Director in that person's absence


Work with every department of the organization




AREAS OF RESPONSIBILITY INCLUDE (BUT ARE NOT LIMITED TO)

- Point of contact/liaison with cities regarding plan of benefit changes
 - Process ordinances regarding plan changes
 - Approve all City Portal Agreements
 - Executive Sponsor on various projects currently undertaken
 - Legislative Team member including preparation of many preliminary bill summaries each session
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AREAS OF RESPONSIBILITY – CONTINUED (BUT STILL NOT LIMITED TO)

- Prepare Plan Provisions table for CAFR
 - Prepare data set and plan change listings for annual actuarial valuation
 - Executive Review of all \$5K retirement benefit files and all Correction of Error files
 - Speaker at various seminars and events
 - Represent TMRS at various events and with different organizations – Served on GFOA's Committee on Retirement and Benefits Administration committee for 6 years, Cofounded the NASRA Deputy Directors working group)
 - Facilities manager
- 

PREVIOUS ROLES WITH TMRS


- Was the entire travel team for first 10 years of career
 - Oversaw all aspects of 357 cities beginning participation in TMRS (out of approximately 1,200 incorporated cities in Texas, there are only 319 left – I excluded the “Big 6”)
 - Managed all mergers into TMRS since 1987
 - Have made literally thousands of presentations regarding all aspects of TMRS over the years.
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CURRENT PROJECTS

Executive Sponsor

- TMRS Act review
- Business Continuity / Disaster Recovery Plans
- Cloud Strategy
- City Payroll Process Reengineering
- eRecords Clean-up Program
- ICMA-RC Evaluation

Participant/oversight

- TMRS Direct Program
 - Payroll Transition
 - TMRS Insurance Review
 - SOC 1 2016-2017
- 

SIGNIFICANT ACCOMPLISHMENTS

- Served as Interim Executive Director
 - Implementation of SOC-1 Type II audit process
 - Building Finish-out/Remodeling project
 - Public Pension Coordinating Council – Public Pension Standards Award for Funding and Administration (2006 to present)
 - GFOA CORBA Committee Member (1999-2006)
 - Pension Research Council, the Wharton School – Institutional Participant/Session Moderator (2007-2009)
 - NASRA Deputy Directors Group – Co-founder
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