



November 18, 2021

To: Board of Trustees

From: Christine M. Sweeney, Chief Legal Officer

CS

Re: Agenda Item 5: Consider and Act on 2022 Board Meeting Dates

The TMRS Act requires that the Board hold four meetings annually. In calendar year 2021, the Board will meet seven times, plus a Retreat.

As noted in my October Board memo, Board meetings must be held in March, May, and June due to the required timing of interest credits interest to the Benefit Accumulation Fund, the annual valuation and city contribution rates, and the financial audits and CAFR.

In 2021, the TMRS Board meetings were held on the fourth Thursday of the month starting at 9:00 a.m., except for the Retreat on April 29th (the fifth Thursday) and the December meeting, which will be held on December 2. Holding meetings during the fourth week of the month avoided conflicts with Trustees' city council meeting schedules, all of which hold council meetings during the 1st and 3rd weeks of each month.

Board Committee Chairs and Vice Chairs determine the dates of their Committee meetings. Dates of Committee meetings held in 2021 are included in Attachment 1.

At its October 28 meeting, the Board voted unanimously to hold five Board meetings in 2022, plus a Retreat, and a general Thursday/Friday schedule, but did not vote on specific Board meeting dates.

To help you consider potential 2022 meetings and potential conflicts with your individual calendars, I have included the following information in Attachments 1 and 2:

- Board Committee meetings held in 2021;
- “no sooner than” or “earliest possible” Board meeting dates in March, May and June, based on timing needed by GRS and CLA to complete work required for the interest credits, annual valuation, city contribution rates, financial audits and CAFR presented in those months;
- General schedule of 2021 city council meeting days for each Trustee;
- 2022 dates of events in Austin that can make it difficult to book hotels and/or find flights; and

- 2022 monthly calendar pages with the “fourth Friday” highlighted in yellow, in the event the Board decides it wants to continue holding its meetings during the 4th week of a month.

This information is provided to facilitate the Board’s discussion. If the Board wishes to change its decision on the number of, or general Thursday/Friday concept of, meetings for 2022, a new Board vote would be needed on those topics, in addition to a vote on the specific meeting dates.

RECOMMENDATION

Staff recommends that the Board adopt a schedule of meeting dates for calendar year 2022.

ATTACHMENTS

- 1 - Information to Assist with 2022 Meeting Date Selection
- 2 - 2022 Monthly Calendar Pages

ATTACHMENT 1

INFORMATION TO ASSIST WITH 2022 MEETING DATE SELECTION

2021 Board Committee Meetings

Advisory Committee on Benefit Design:	August 19 December 1 (upcoming)
Audit Committee:	March 17 June 9 September 8 November 17 (upcoming)
Budget and Compensation Committee:	April 29 October 13

Trustees' Regular City Council Meeting Days

Landis	1 st and 3 rd Tuesday
Garza	1 st and 3 rd Tuesday
Philibert	1 st and 3 rd Tuesday
Scott	1 st and 3 rd Tuesday
Alanis	1 st and 3 rd Monday
Huizar	1 st and 3 rd Thursday

March, May and June Dates Limitations (based on comments from Actuaries and Finance)

March:	preferably 4 th week; 3 rd week is earliest possible
May:	3 rd week is earliest possible and also preferable
June:	the later the better; no earlier than June 24 (Friday of 4 th week); is June 30 (Thursday of 5 th week) possible?

2022 Events in Austin (concern can be hotel and flight arrangements):

March 11-20	SXSW
March 14-18	Spring Break
March 23-27	PGA Golf Tournament
March 25-27	COTA Nascar
April 8-10	COTA MotoGP
April 15	Good Friday
June 9-12	Republic of Texas Motorcycle (ROT) Rally
Oct __?__(TBD)	ACL Music Festival (typically 1 st 2 weekends in October)
Oct 21-23	F1 Races

January 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
	City Council Meeting	City Council Meeting		City Council Meeting		
9	10	11	12	13	14	15
16	17	18	19	20	21	22
	City Council Meeting	City Council Meeting		City Council Meeting		
23	24	25	26	27	28	29
NCPERS Leg Conf	NCPERS Leg Conf	NCPERS Leg Conf				
30	31					

February 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		City Council Meeting		City Council Meeting		
6	7	8	9	10	11	12
	City Council Meeting					
13	14	15	16	17	18	19
		City Council Meeting		City Council Meeting		
20	21	22	23	24	25	26
	City Council Meeting					NASRA Winter Meeting
27	28					
NASRA Winter Meeting	NASRA Winter Meeting					

March 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		City Council Meeting		City Council Meeting		
6	7	8	9	10	11	12
	City Council Meeting				SXSW	SXSW
13	14	15	16	17	18	19
SXSW	SXSW Spring Break	City Council Meeting SXSW Spring Break	SXSW Spring Break	City Council Meeting SXSW Spring Break	SXSW Spring Break	SXSW
20	21	22	23	24	25	26
SXSW	City Council Meeting		PGA Golf Tournament	PGA Golf Tournament	PGA Golf Tournament COTA Nascar	PGA Golf Tournament COTA Nascar
27	28	29	30	31		
PGA Golf Tournament COTA Nascar						

April 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
TEXPERS Annual Conference	City Council Meeting TEXPERS Annual Conference	City Council Meeting TEXPERS Annual Conference	TEXPERS Annual Conference	City Council Meeting	COTA MotoGP	COTA MotoGP
10	11	12	13	14	15	16
COTA MotoGP					Good Friday	
17	18	19	20	21	22	23
	City Council Meeting	City Council Meeting		City Council Meeting		
24	25	26	27	28	29	30

May 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	City Council Meeting	City Council Meeting		City Council Meeting		
8	9	10	11	12	13	14
			TMHRA Annual Conference	TMHRA Annual Conference	TMHRA Annual Conference	
15	16	17	18	19	20	21
	City Council Meeting	City Council Meeting		City Council Meeting		NCPERS Trustee Education Seminar
22	23	24	25	26	27	28
NCPERS Trustee Education Seminar NCPERS Annual Conference	NCPERS Annual Conference	NCPERS Annual Conference	NCPERS Annual Conference			
29	30	31				

June 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
				City Council Meeting		
5	6	7	8	9	10	11
GFOA Annual Conference	City Council Meeting GFOA Annual Conference	City Council Meeting GFOA Annual Conference	GFOA Annual Conference	ROT Rally TCMA Annual Conference	ROT Rally TCMA Annual Conference	ROT Rally TCMA Annual Conference
12	13	14	15	16	17	18
ROT Rally				City Council Meeting		
19	20	21	22	23	24	25
	City Council Meeting	City Council Meeting NAPPA Legal Educ Conference				
26	27	28	29	30		

July 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
	City Council Meeting	City Council Meeting		City Council Meeting		
10	11	12	13	14	15	16
17	18	19	20	21	22	23
	City Council Meeting	City Council Meeting		City Council Meeting		
24	25	26	27	28	29	30
31						

August 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
	City Council Meeting	City Council Meeting		City Council Meeting		NASRA Annual Conference
7	8	9	10	11	12	13
NASRA Annual Conference	NASRA Annual Conference	NASRA Annual Conference	NASRA Annual Conference			
14	15	16	17	18	19	20
	City Council Meeting	City Council Meeting		City Council Meeting		
21	22	23	24	25	26	27
28	29	30	31			

September 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				City Council Meeting		
4	5	6	7	8	9	10
	City Council Meeting	City Council Meeting				
11	12	13	14	15	16	17
				City Council Meeting		ICMA Annual Conference
18	19	20	21	22	23	24
ICMA Annual Conference	City Council Meeting ICMA Annual Conference	City Council Meeting ICMA Annual Conference	ICMA Annual Conference			
25	26	27	28	29	30	

October 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
						ACL Music Festival
2	3	4	5	6	7	8
	City Council Meeting	City Council Meeting	TML Annual Conference	City Council Meeting TML Annual Conference	TML Annual Conference	
9	10	11	12	13	14	15
NCTR Annual Convention	NCTR Annual Convention	NCTR Annual Convention	NCTR Annual Convention			
16	17	18	19	20	21	22
	City Council Meeting	City Council Meeting		City Council Meeting	F1 Race	F1 Race
23	24	25	26	27	28	29
F1 Race Public Pension Financial Forum (P2F2)	Public Pension Financial Forum (P2F2)	Public Pension Financial Forum (P2F2)	Public Pension Financial Forum (P2F2)			
30	31					

November 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		City Council Meeting	GFOAT Fall Conference	City Council Meeting GFOAT Fall Conference	GFOAT Fall Conference	
6	7	8	9	10	11	12
	City Council Meeting					
13	14	15	16	17	18	19
		City Council Meeting		City Council Meeting		
20	21	22	23	24	25	26
	City Council Meeting			Thanksgiving Holiday	Thanksgiving Holiday	
27	28	29	30			

December 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				City Council Meeting		
4	5	6	7	8	9	10
	City Council Meeting	City Council Meeting				
11	12	13	14	15	16	17
				City Council Meeting		
18	19	20	21	22	23	24
	City Council Meeting	City Council Meeting				
25	26	27	28	29	30	31