

How to Apply for Retirement

When you are ready to retire and begin receiving your monthly benefit, follow these simple steps.

- 1. Estimate your monthly retirement benefit.** Using the Estimates tool on MyTMRS, you can compare estimates for various retirement dates and TMRS retirement benefit options. Your age and your birthdate impact the amount of your monthly retirement benefit, so always run an estimate for your next birthday.
- 2. Choose your retirement date.** Your retirement date must be the last day of the month and cannot precede the termination of your city employment.
- 3. Complete your retirement packet.** Download the Service Retirement Packet that contains all the forms you need to complete to retire. Your completed forms must be received by TMRS no later than your retirement date.
- 4. Receive your retirement confirmation.** TMRS will send you a letter confirming your retirement and monthly benefit amount after processing your application.

Please note that if you are planning to work for another TMRS participating city immediately after you retire, you cannot start working at that city until after your TMRS retirement date.

Member Service Center

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